



BECOMING A NEWLY LICENSED OFFICIAL

To Become an IHSAA Licensed Official you will need to complete the registration process, take a computer generated open-book test and score 75% or better. Once you are licensed, you will need to join one of the twenty-four officials associations throughout the state and attend an annual rules interpretation meeting.

Follow the directions below to begin the application process:

- 1. You must have an email address that is unique to you (no one else will be able to use this email address to access Arbiter).**

You may acquire a free email address at:

- AIM Mail - AOL's free web-based email service, provides plenty of online storage, very good spam protection and a rich, easy to use interface. Web Site: <http://mail.aim.com/>
- Yahoo Mail – Yahoo provides reliable and secure email service with unlimited storage. A pretty good spam filter eliminates most spam. Web Site: <http://mail.yahoo.com/>
- Gmail - Gmail is the Google approach to email and chat, which has practically unlimited free online storage. Web Site: <http://gmail.google.com/>

2. Click on the link below or copy it to your browser

<https://www.arbitersports.com/Official/Registration.aspx?groupid=103543>

3. The link takes you to the Registration page on Arbiter where you will complete the Registration process

- Page 1 – Enter your first and last name and email address
- Page 2 – Enter street address, city, state and zip code
- Page 3 – Indicate sport(s) in which you wish to test (no more than 3 for \$45.00)
- Page 4 – Enter date of birth, social security number (optional), county, occupation and answer mandatory questions on criminal history and IHSAA rules
- Page 5 – May enter requested information or omit this page before moving on
- Page 6 – Check sports to be tested, give personal information again, and
 - Enter credit card (VISA or Master Card only) or e-check information for payment
 - Submit information to complete the registration
 - Copy the final page for your records.

4. Rules books will be sent to you for study prior to the test.

5. The cost of applying to take a test in a sport is **\$45.00 for up to three sports in one year**. No money will be refunded.

6. You will be notified of the availability of the on-line test via an email and the information will be available at www.ihxaa.org and www.thearbiter.net as well